

Priority Creditors: Check-List

| No. | Creditor's Address and Account Number | Holding Letter or Telephone Call Date | Creditor Reply Date | Arrears Balance £ | Financial Statement Date Sent | Offer Agreed Date | Miscellaneous Comments and Information |
|-----|---------------------------------------|---------------------------------------|---------------------|-------------------|-------------------------------|-------------------|--|
| P | <u>Mortgage 1</u> | | | | | | |
| P | <u>Mortgage 2</u> | | | | | | |
| P | <u>Secured Loan 1</u> | | | | | | |
| P | <u>Charging order</u> | | | | | | |
| P | <u>Rent</u> | | | | | | |
| P | <u>Council Tax</u> | | | | | | |
| P | <u>Business Rates</u> | | | | | | |

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|-----|---------------------------------------|---------------------------------------|---------------------|-------------------|-------------------------------|-------------------|--|
| P | <u>Fines</u> | | | | | | |
| P | <u>CSA</u> | | | | | | |
| P | <u>Tax / VAT</u> | | | | | | |
| P | <u>TV Licence</u> | | | | | | |
| P | <u>Electric</u> | | | | | | |
| P | <u>Gas</u> | | | | | | |
| P | <u>Water</u> | | | | | | |

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|-----|---------------------------------------|---------------------------------------|---------------------|-------------------|-------------------------------|-------------------|--|
| P | <u>HP</u> | | | | | | |
| P | <u>CCJ (1)</u> | | | | | | |
| P | <u>CCJ (2)</u> | | | | | | |
| P | | | | | | | |
| P | | | | | | | |
| P | | | | | | | |
| P | | | | | | | |