

Offer for Council Tax arrears to Local Authority / Bailiffs

Your name and address

Date

Creditor's name and address

Dear Sir/Madam

Account number:

I/we understand that there is a liability order against me/us for non payment of Council Tax and that the account has been passed to you.

Whilst I/we appreciate that the arrears should be paid as quickly as possible, a realistic payment, given the financial circumstances would be £_____ per month.

I am/We are anxious to avoid distraint being levelled against me/us and trust that the offer of repayment will be acceptable to you.

In the meantime I/we will start to make and maintain payments as offered as a gesture of goodwill.

I/we look forward to your reply.

Yours faithfully

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